

16th Judicial Circuit County of Kane

Kane County Judicial Center
Suite 400 –B
37W777 Route 38
St. Charles, Illinois 60175-7536
Telephone (630) 232-5820



Rene´ Cruz, Judge
In Chambers

March 17, 2020

Re: Temporary Family Division Court Calls and Procedures (CR001, CR111, CR113, CR201, CR211)

Family Division Lawyers,

The Judges of the Kane County Family Division share your interests in having all pending Family Division cases continue to progress towards resolution. With that in mind, and having limited accessibility to the courthouse by both Judges, Attorneys and Litigants in non-emergency matters, the Family Division Judges would like to extend the following accommodations to counsel and litigants regarding pending non-emergency matters. Please keep in mind, as indicated in yesterday’s communication, that the Family Division Judges will be engaging in one to two day rotations in CR101 each week pursuant to the mandated limitation of courtroom matters for Emergencies only:

1. Family Division Judges will be available to conduct remote telephone and video conferencing for all non-emergency matters previously scheduled for status, hearing on pending motions, pretrial conferences and trials; mostly on non-court rotation days;
2. Method of conferencing is recommended by either phone, Facetime or Zoom;
3. Parties should first agree to conduct the Pretrial Conference and provide at least two separate suggested dates for said conference, indicating a preference for either morning or afternoon setting. Additionally, the parties should specify the preferred conference communication method;
4. Parties may email said requests directly to the Family Division Judges at FamilyDivision@16thCircuit.IllinoisCourts.gov and the respective Judge will coordinate the setting of the Pretrial Conference as well as protocol for submitting pretrial memorandums if appropriate;

As a reminder, the Circuit Court Clerk’s Office will be sending out new dates for all non-emergency matters with scheduled court dates through April 17, 2020. Any counsel wishing to select Agreed Dates (preferably into May 2020) on these matters may also continue to submit Agreed Orders to the above email address for entry subject to the Court’s discretion to modify.

It is our hope that the above protocols will allow counsel to move cases towards resolution while allowing your clients to focus on the health, safety and well-being of their families.

Please refer any questions to the above email address.